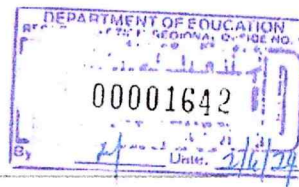




Republic of the Philippines
Department of Education
REGION V - BICOL



05 Feb 2024

REGIONAL MEMORANDUM

No. **000131**, s. 2024

DISSEMINATION OF THE ADVISORY ON THE MEMORANDUM DM-OUHROD-2024-0106 ON THE REQUEST FOR THE ACCOMPLISHMENT OF THE ONLINE SURVEY ON SCHOOL HARDSHIP FACTORS FOR THE SPECIAL HARDSHIP ALLOWANCE (SHA)

To : Assistant Regional Director
Schools Division Superintendents
Regional Planning Officer
Division Planning Officers
Public Schools District Supervisors
School Heads for Public Elementary and Secondary Schools
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Advisory on the Memorandum DM-OUHROD-2024-0106 dated January 24, 2024, titled "Request for the Accomplishment of the Online Survey on School Hardship Factors for the Special Hardship Allowance (SHA)."
2. For queries, kindly communicate with Ms. Mercy S. Castillo of the Policy, Planning, and Research Division through email at pprd@deped.gov.ph.
3. Immediate dissemination of and strict compliance with this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encl.: As stated.

To be indicated in the Perpetual Index
under the following subjects

**BENEFITS
SCHOOLS
TEACHERS**

PPRD/msc
02/05/2024

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08 FEB 2024



Regional Center Site, Rawis, Legazpi City 4500

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Republic of the Philippines
Department of Education

BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR

ADVISORY

This has reference to the issued memoranda Re: **DM-OUHROD-2024-0106** with subject **Request for the Accomplishment of the Online Survey on School Hardship Factors for the Special Hardship Allowance (SHA)**, we would like to reiterate and clarify the process of answering the survey form.

Below are the additional instructions on filling-up the survey form:

Section / Question	Clarification
C. Information on the Availability and Access to Transportation from School to the Municipal/City Hall	
<ul style="list-style-type: none">Select a usual mode of travel from school to the municipal/city hall that has jurisdiction to the barangay of your school for the frequently used route for majority of the teachers?	<ul style="list-style-type: none">Usual Mode/s of travel means 75%-100% of the time these modes are used.For teachers with more than one (1) usual mode of travel, you may choose "other" as option and indicate all the usual modes of transportation used.For example: For teachers from School A to reach the city/municipal hall, they need to walk for the first 2 kms, and habal-habal for the rest of the travel. Thus, the said school has two (2) usual travel mode (one-way). With this, choose "other" as option and indicate walk and habal-habal.
<ul style="list-style-type: none">What is the usual one-way Travel Time (in minutes) from school to the municipal/city hall that has jurisdiction to the barangay of your school using this mode of travel?	<ul style="list-style-type: none">Usual one-way Travel time (in minutes) is the accumulated travel time using the usual travel modes.For example, the one-way travel time of the teachers from School A to city/municipal hall are as follows:<ul style="list-style-type: none">i. walk for 30 minutes; andii. habal habal for 90 minutesThus, the one-way travel time to be inputted should be the accumulated one-way travel time which is 120 minutes.



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- What is the usual one way Travel Cost (in Pesos) from school to the municipal/city hall that has jurisdiction to the barangay of your school using this mode of travel?
- Usual one way Travel cost (in Pesos) is the accumulated travel cost using the usual travel modes.
- For example, the one-way travel cost of the teachers from School A to city/municipal hall are as follows:
 - walk – No cost; and
 - habal-habal – 200Php
 Thus, the one-way travel cost to be inputted should be the accumulated one way travel cost which is 200Php.

For further queries and concerns, please contact the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD SED) through email at support.shs@deped.gov.ph or via landline at (02) 8633 5397.

For your information and guidance,

MARIO M. BERMUDEZ, CESO VI
 Director III
 Bureau of Human Resource and Organizational Development



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Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

February 7, 2024

To: Assistant Schools Division Superintendent
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

For immediate dissemination and compliance.

SUSAN S. COLLANO CESO V
 Schools Division Superintendent

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